



Orange County
County Clerk's Office
Request for Process

Cause No.: _____

Date: _____

Style of Case: _____

Title of Document to be attached for Service:

Requestor's Name: _____

Address: _____

City, State & Zip: _____

Phone No.: _____

E-Mail Address: _____

Enter the quantity of the item you are requesting below:

- _____ Personal Citation Issued (\$8.00 issuance fee per party)
- _____ Personal Citation Issued Served via Secretary of State (\$8.00 issuance fee per party)
- _____ Notice to Show Cause (\$8.00 issuance fee per party)
- _____ Writ of _____ (\$8.00 issuance fee per party)
- _____ Citation by Publication (\$8.00 issuance fee)

Type of Delivery

- _____ Return by mail (provide name and address below)
- _____
- _____ Return by e-mail (provide name and e-mail address below)
- _____

_____ Serve by Certified Mail (\$80.00 service fee)

- _____ Serve by Orange County Sheriff's Office
- Personal Citation (\$80.00 fee)
 - Notice to Show Cause (\$80.00 fee)
 - Writ of Execution (\$175.00 fee)
 - Writ of Order of Sale (\$175.00 fee)
 - Writ of Sequestration (\$200.00 fee)
 - All Other Writs (\$150.00 fee)

Any service not being returned by e-mail will require a \$1.00 per page fee for a copy of the document attached to each citation.

_____ Copies for Service \$ _____ Total

Parties to be Served:

1.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)
2.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)
3.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)
4.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)
5.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)
6.	Name:	
	Address:	
	City, State & Zip:	
	Type of Service Requested:	
		(Personal Citation, Writ of Execution, etc.)
	Type of Delivery:	
		(Mail back, E-Mail, Certified Mail, Sheriff)